



# Thomas Telford School

**On 15 June Year 10 and 12 students will partially return to school. Please read the details below carefully.**

## Keeping Safe Charter

### General Routines

- ❖ Please attend school in washed PE tracksuit/Kit daily
- ❖ Walk, cycle or travel by car to school avoiding public transport if possible
- ❖ Avoid public transport if possible, but if you do wear a face covering/mask
- ❖ Before entry in to school place the face covering /mask in a plastic bag or in the bin
- ❖ Strict social distancing will be applied for those students who need to use the coaches from Wolverhampton
- ❖ Bring all your belongings in a bag with the relevant books and equipment for the day
- ❖ Take your bag in to the designated learning area and place underneath your desk
- ❖ Do not use the cloakroom
- ❖ Hand sanitiser facilities are provided for use on entrances and exits around the school
- ❖ Wash or sanitise your hands regularly
- ❖ You will be in the same classroom for the duration of the day
- ❖ Classrooms will be well ventilated, with windows open for fresh air
- ❖ Surfaces and equipment will be regularly disinfected
- ❖ Drinks machines and water dispensers are not in use. Students are required to bring a bottle of water each day
- ❖ Observe 2 metre markings around the School at all times
- ❖ Observe 2 metre markings when queuing in the Restaurant or outside the toilets
- ❖ Follow the Restaurant seating advice in order to observe the 2 metre rule

### The Restaurant

- ❖ The Restaurant will be clearly labelled where students and staff must eat respecting social distancing
- ❖ 2 metre markings will assist queuing
- ❖ Thumbprints can still be used for payment. These will be sanitised after each use by the person operating the till
- ❖ There will be a maximum of 30 children in the Restaurant eating at any one time, this enables 2 metre social distancing
- ❖ Students will always be called to lunch, there will be no time rota
- ❖ If cups and cutlery is needed, an adult wearing gloves will hand these to individual students so they are not touching crockery and cutlery
- ❖ Trays and cutlery can be returned in the normal way, respecting social distancing rules
- ❖ Parents are requested to avoid using plastic boxes for packed lunches
- ❖ Students who bring packed lunches in plastic boxes into the School will have them disinfected before entering the Restaurant

### **Social Distancing Guidelines**

- ❖ Please keep 2 metres away from others
- ❖ Cloakrooms will not be in use
- ❖ Please observe the social distancing markers around the School
- ❖ Students must not enter offices
- ❖ One boy or girl at a time will be allowed to visit the toilet
- ❖ Only the ground floor toilets will be in use. These are located by the cloakroom areas
- ❖ The seating in classrooms has been set at a minimum 2 metre distance from others
- ❖ Please observe social distancing when entering and leaving the School
- ❖ Any movement around the School needs to be done at a 2 metre distance from others
- ❖ Toilets will be supervised all day
- ❖ Please remain 2 metres away from others during social time outdoors

All students will be asked to follow these guidelines. Students who are unable to safely follow the Charter guidelines during their time in school, may be asked to leave the School site. The safety of students, staff, families and the wider community is our primary focus.